October 1985 through September 1986

Ja January F February Mr March Ap April My May Je June Jl July

Ag August S September O October N November

D December
* Monthly feature

Cumulative Index 1985-86

AGED

Coming of age. Jack Gulledge. Jl p35

ASSOCIATIONS

The role of associations in good news America. Sherri Anthony Jones. Ja p32

BAPTISM

Conducting baptismal services. Charles H. Chandler, F p3

BAPTIST TELECOMMUNICATION NETWORK

BTN belongs to you. Je p32 Churches seeing results from BTN. Je p33

BIBLE

Read the Bible for renewal. Harold Marsh. O p34 Go and tell . . . through outreach

Go and tell . . . through outreach Bible study. Harry M. Piland. Jl p29

BLACK SOUTHERN BAPTISTS

Successful black SBC churches. Willie McPherson. Je p34

BOLD MISSION THRUST

Bold mission briefs.*
Metropolitan churches and neighborhood churches working together. Bradley A. Rogge. D p17 Is bold mission thrust bold enough for resort missions? Chuck Clayton. le p30

BUDGETING

Checklist for the church budget committee. Lee Davis. Ag p48 Selecting a budget program for your church. Ernest D. Standerfer. Ag p47

Use a church stewardship committee. Clarence Drummond. S p21

Committing the budget: lead church members to commitment. O. D.

Martin. S p14

The pastor's role in the budgeting processes. Ken Bentley. S p18 Developing the budget: involve church members. Larry Thomas. S

Promoting the budget: develop a plan. Ronald Chandler. S p9

Planned growth in giving and church budgeting, Cecil Ray. S p16 Presenting the budget: do it with class. Jesse Stricker. S p11

RULLETIN

How to improve your church bulletin or newsletter. Richard Ensman, Jr. Mr p15

CHURCH ADMINISTRATION

The pastor as administrator. Michael Knight. Ja p28

Chairman of the board. Don Ellis. F p25

Church management and planning: a study of smaller Baptist churches. Jerry W. Johnson, Raymond L. Read, and Philip M. Van Auken. Ap p22

Developing gifts in the church. Bobby Huguley, Jr. Ap p24 Making good judgments. Vernon T. Vaughan, Jr. Je p19

CHURCH AND STATE

Making voluntary contributions while remaining tax exempt. Flynn T. Harrell. Mr p22

CHURCH BUILDING/GROUNDS

Church beautiful. Martha Nelson. Mr p25

The benefits of a building-use policy. Michael J. Brooks. Je p23 In pursuit of a building permit. James

In pursuit of a building permit. Jame Aldridge. Jl p32

Noteburning ceremony. Pete J. Rivera. Jl p34

How we renovated our sanctuary and avoided a church fuss. John Lepper. S p26

CHURCH FINANCES

Thou shalt not steal. Tommie McBrayer. Ja p31
Designated offerings. H. Lee Ke

Designated offerings, H. Lee Kessee. Ja p41

Making voluntary contributions while remaining tax exempt. Flynn T. Harrell. Mr p22

COMMITTEES

A letter to a church personnel committee. Eddie Hammett. D

The work of the church weekday education committee. Christine Carver McCauley. Ja p39 How to analyze your meetings. Will

Beal. Jl p24

Common committee problems.
Dennis Hooper. Ag p19
Does your nominating committee
need some help? Wilfred Gatling.
Ag p16

Committee work in the small church. Michael J. Brooks. Ag p6 What a new minister should know

What a new minister should know about church committee work. Idus V. Owensby. Ag p10

The role of the minister of education in committee work. Judy Stamey. Ag p13
Checklist for the church budget

Checklist for the church budget committee. Lee Davis. Ag p48 Training for church weekday education committee. Ray F. Evette. Ag p45

Committee Features, August

Church nominating committee.

Jimmy Dunn.

Church personnel committee. Tim Holcomb.

Church Stewardship committee. Lee Davis. Church property and space

committee. Tim Holcomb Church preschool committee. Charles Bridgers.

Church food services committee. Tim Holcomb.

Church long-range planning committee. Truman Brown. Church Lord's Supper committee.

Bob Sheffield. Church benevolence committee. Bob

Sheffield. Church weekday education

committee. Ray F. Evette. Church history committee. Ron Tonks.

Church baptism committee. Bob Sheffield.

Church public relations committee.
David Wilkinson.
Church audio services committee.

Allen Adcox. Church flower committee. Charles

Businaro.
Church family life committee. Harold

Bergen.
Church ushers committee. Gary

Hardin. Church survey, planning, and

building committee. Gwen McCormick.

COMMUNICATION

Keep communication open. Charles A. Tidwell. D p3 How to make announcements. Will

Beal. D p8 Ministerially speaking. Deanna

Harrison. D p10
Upgrading your communication skills. Perry Wilbur. D p13

Communication: a vital link to a weekday education program. Steve Peek. D p37

Learning to listen before we speak. Wayne Hatcher. Mr p18

COOPERATIVE PROGRAM

Planning aids for October 1986. My p16

DEPRESSION

Managing our feelings. Loyd Melton. Valley of dark shadows. Gladys M.

Peterson, le p14

DISABLED

Ministering to disabled persons: insights and ways. Louis A. Michaux. Je p20

DISBANDING

Disbanding a church. Malcolm Brown. Je p29

DISCIPLESHIP

Making disciples in the home. Dwayne Cole. Mr p30

DIVORCE

The church's response to divorce. Michael C. Blackwell. D p29

Editorial. Joe Stacker. Je p3 People are more important than pages. George Clark. Je p6 We want to meet your needs. Gary Hardin. Jl p3

EDUCATION

The role of the minister of education. Will Beal. O p8 The role of the minister of childhood

education. Ray F. Evette. O p11 Baptist schools—producing tomorrow's leaders. Lonnie H.

Wilkey. F p33 The minister of education as a minister. Jl p25

EVALUATION

Being realistic about statistics. Lewis Wingo. F p22

Evaluating the church weekday education program. Ray F. Evette. My p47

How to analyze your meetings. Will Beal. Jl p24

EVANGELISM

Revive us again. Margaret McCommon. O p32 Evangelism's telephoto lens. Margaret McCommon. N p30 Rethinking the invitation. Don McMinn. Mr p19

FUNERALS

Conducting funerals. William Powell Tuck. F p14

GOALS

Goal setting for growth. James Gaines. D p21 Growth through planning. J. Truman Brown, Jr. My p3

HUMOR

A funny thing happened.* Brother Newly builds unity. George Clark. O p48

What to say-what to say? George Clark. N p48

And the week's just half over! George Clark. D p48 Brother Goodbody learns by

listening. George Clark. Ja p48 The man who runs everything. George Clark. F p48

Charley gets a lesson in Christian ethics. George Clark. Mr p47 Brother Goodbody tries climate

control. George Clark. Ap p48
"Lest I be exaulted . . . " George Clark. My p48

Brother Fragile's disappointment. George Clark. Je p48 Brother G turns his buzzer off. George Clark. Jl p48

INTERIM MINISTERS

Your pastor resigned? Call an interim. Lewis E. Lee. Ap p3

Choose your interim carefully. Roger Heidelberg. Ap p7 What can an interim pastor do for

your church? Terry A. Peck. Ap p8 How to prepare a church for a new pastor. Ernest D. Standerfer. Ap

The interim minister of education. Judi S. Hayes. Ap p14

LAW AND THE CHURCH*

Mechanics' and materialmen's liens. H. Lee Kessee. O p37 Witnessing a last will and testament. H. Lee Kessee. N p41

Operators of a church bus. H. Lee Kessee. D p39

Designated offerings. H. Lee Kessee.

A church can be liable for an automobile accident. H. Lee Kessee, F p39

What constitutes a quorum? H. Lee Kessee. Mr p37

Fire codes in temporary quarters. H. Lee Kessee. Ap p39

Door to door distribution of literature. H. Lee Kessee. My p41

LEADERSHIP

Developing balanced Christian leaders. Philip M. Van Auken and

Sharon G. Johnson, O p22 Developing your leadership potential.

Joe Leonard. Ja p3 How to hatch and grow Es. Ronald D. Lowery. Ja p8

Are you a one-man band? John Lee Taylor. Ja p14

Leadership through evaluation. Jack Ridlehoover. Ja p17

LIFE COMMITMENT

God's call: my ministry. Alice S. Magill. Ap p31 Planning aids for April 1987. My p28

LORD'S SUPPER

What the Lord's Supper means. Norris Willborn, F p7

MANAGEMENT

Chairman of the board. Don Ellis. F p25

McKINNEY, B. B. We sing his songs. William J. Reynolds. Ap p26

MEDIA

For you, pastor-a new dimension for your ministry. Lorraine E. Burson. Ja p25 ACTS shows a better way. Greg

Warner. Mr p3 Ministering through television. John Doherty. Mr p8

A local radio ministry. Mr p11 Planning aids for April 1987. My p28 BTN belongs to you. Je p32

Churches seeing results from BTN. Je p33

MINISTERS, LIFE OF

Managing our feelings. Loyd Melton. O p20 Pastoral frustration. Ralph Henson. O

p24

Burned out or burned up? Gene Wilder. D p26

Burnout-not me! Tim Patrick. Ap p19

The minister and mid-life crisis. C. P.

Davis. Je p10
Financial tips for church staff members. C. W. Kenningham. Je p17

MINISTER'S MATE*

Looking back. Nell R. Couch. O p45 Giving thanks. Deanna Harrison. N p37

Laugh, learn, and labor. Jan Meyers. D p41

Stretching the salary. Anne Elver. Ja

A moving experience, or here we go again. Sue Wright Barron. F p44 The value of a support group.

Beverly McLeroy. Mr p34

Great packaging. Jean Buckalew Norman. Ap p43

When the tables turn. Deanna Harrison. Je p39

We're going to be so happy there! Nell R. Couch. Jl p41

Pastorium or home. Ann Elver. Ag

Expecting the unexpected. Charlotte B. Baker. S p33

MINISTRY

Models for multifamily housing ministry. David Beal. O p24 Weekday education is ministry. Ray F. Evette. O p39

When tragedy strikes. N p22 ACTS shows a better way. Greg Warner. Mr p3

Ministering through television. John Doherty. Mr p8

A local radio ministry. Morton F. Rose. Mr p11

God's call: my ministry. Alice S. Magill. Ap p31

Ministering to disabled persons: insights and ways. Louis A. Michaux. Je p20

MISSION SERVICE CORPS

Spiritual oasis for a desert community. Robin Tapscott. N p28 Missionary finds inroads with illiterates. Clay Renick. D p32

MISSIONS

Planning aids for December 1986. My p20

Planning aids for March 1987. My p26

Planning aids for September 1987. My p38

The marks of a church that is serious about missions. James L. Austin. S p43

MUSIC

The role of the minister of music. William M. Anderson, Jr. O p3 The pastor can improve the music. Mark Edwards. Ja p19 We sing his songs. William J. Reynolds. Ap p26

NEWSLETTER

How to improve your church bulletin or newsletter. Richard Ensman, Jr. Mr p15

ORGANIZATION

A church organization manual. Mark Yoakum. Je p24

PARENTING

Conducting parent dedication services. William G. Wilson. F p11 Parenting by grace. D. G. McCoury. Je p26

PASTORAL CARE TIPS*

Forcing people to pray. William G. Justice, Jr. O p35 When do you refer? James E. Hightower, Jr. N p45 Permit the tears of sorrow. William

G. Justice, Jr. D p35 Remember the date of death. William G. Justice, Jr. Ja p47

Responding to people in crisis. William L. Trimyer. F p43 Entering the experience. Jim White. Mr p33

Some can preach their own sermons. William G. Justice, Jr. Ap p47 Care givers hurt too. William G.

Justice, Jr. My p40 Beware of offering false optimism. William G. Justice, Jr. Je p45 Don't run, don't walk—sit. William

G. Justice, Jr. Jl p47 Holy moments come at odd times. Graham Hales. S p35

PASTORAL MINISTRY

I feel so guilty. Gary Hardin. N p26 Motivating saints for service. Mike James. Ja p11

The pastor's ministry to the dying. David A. Millican, Ja p20 A pastoral ministry to the grieving.

Dale A. McConnell. Ja p23 For you, pastor-a new dimension for your ministry. Lorraine E.

Burson. Ja p25 Pastoral role models. Loyd Melton. Ap p17

PLANNING

Growth through planning. J. Truman Brown, Jr. My p3 Community study worksheet. My p8 Congregational survey form. My p10 Record of our ministry. My p11 Goal-setting worksheet. My p12 Goal and action plan worksheet. My p13 Planning aids for September 1986. My p14

Planning aids for October 1986. My p16

Planning aids for November 1986. My p18

Planning aids for December 1986. My p20

Planning aids for January 1987. My p22

Planning aids for February 1987. My p24

Planning aids for March 1987. My p26

Planning aids for April 1987. My p28 Planning aids for May 1987. My p29 Planning aids for June 1987. My p32 Planning aids for July 1987. My p34 Planning aids for August 1987. My

p36

Planning aids for September 1987. My p38

RACE RELATIONS

'Love one another." W. David Lockard. F p30

RELATIONSHIPS

Successful relationships between pastors and youth ministers. Travis S. Berry and Larry McGuire. N p12

Keep communication open. Charles A. Tidwell D p3

How to deal with a critical person in your church. Mahendra P. Singhal. D p23

REVIVAL

Revive us again. Margaret McCommon. O p32 The role of associations in good news America. Sherri Anthony Jones. Ja p32

SECRETARY'S CORNER®

Volunteers really work! Donna Owens Gandy. O p41 Degrees measure more than hot and cold. Lucy R. Hoskins. O p41

Attitude often determines altitude. Lucy R. Hoskins. N p35

More about attitude. Lucy R. Hoskins. D p43

The secretary—a professional? Lucy R. Hoskins. Ja p37 The church secretary--a member of

the church. Lucy R. Hoskins. F p35

Help your boss look good. Lucy R. Hoskins. Mr p39 What copyright is all about. Lucy R.

Hoskins. Ap p41 There's a gold mine in your office! Lucy R. Hoskins. Je p37

"There you are, Miss Brown! . . . "

or how to help a secretary get started right. Lucy R. Hoskins. Jl p39

SHARED MINISTRY

Successful relationships between pastors and youth ministers. Travis S. Berry and Larry McGuire. N p12

Are you a one-man band? John Lee Taylor. Ja p14

A shared ministry staff retreat. Joe R. Stacker. Jl p20 Have you scheduled a covenant Sunday? S p24

STAFF ROLES

The role of the minister of music. William M. Anderson, Jr. O p3 The role of the minister of education. Will Beal. O p8

The role of the minister of childhood education. Ray F. Evette. O p11 The role of the church business

administrator. John R. Chandler. O

Orientation and training for new staff members. Jim Danielson. O p17 Today's minister of youth. Richard Ross. N p8

The pastor's role in church weekday education. O. W. Efurd. F p37 The minister as a professional. Loyd

Melton. Je p7 The minister of education as a

START-A-CHURCH COMMITMENT SUNDAY

Start-a-church commitment Sunday. Reid M. Coons. D p31

STEWARDSHIP*

minister. Jl p25

Communicating through a ministry expo. Roger Miller. O p43 A visual stewardship message for all

ages. John E. Rush. O p43 How to beef up your stewardship teaching. Ronald E. Chandler. N p43

Offering envelopes and stewardship development. Douglas G. Brown. N p43

Helping Christians extend their stewardship. Roy Adams. D p45

Send an encouraging thank you. John E. Rush. D p45

Show his love-give. Lee E. Davis. Ja p43

Developing stewards through education. Jim R. Rich. Ja p43 Developing stewards through mission

support. Lyle Barlow. F p41
The many faces of Together We Build. John McBain F p43

Developing stewards through budgeting. Talmadge Williams. Mr p43

Choose the best! Deanna Harrison. Ap p29 Show his love. James L. Powell. Ap

p34

A mid-year tithing emphasis. John E. Rush. Ap p34

Developing stewards through accounting. Charles E. Peterson. Ap p34

Planning aids for November 1986. Myp18

Developing stewards through the church committee. James Thompson. My p43

Christian money management. Lee E. Davis. My p43

Summer stewardship ideas. Larry Thomas. Je p43

Follow up for planned growth in giving. Ernest D. Standerfer. Je p Plan an August stewardship study.

O. D. Martin, Jr. Jl p45

Use the stewardship standard. Glenn A. Brown. Jl p45

Checklist for the church budget committee. Lee E. Davis. Ag p48 Selecting a budget program for your church. Ernest D. Standerfer. Ag p47

Use a church stewardship committee. Clarence Drummond. S p21

Together We Build: the right tool.
John L. Hessel. S p 44

The marks of a church that is serious about missions. James L. Austin. S

STUDENT MINISTRY

College students—what a resource! Rollin Delap. F p32

Planning aids for December 1986. My p20

Planning aids for February 1987. My p24

Planning aids for August 1987. My College concern. Art Herron. Jl p36

SUNDAY SCHOOL

A dream come true. Harold C. Marsh. Mr p28

Outreach using youth Sunday school pupil materials. Rusty Gilbert. Jl. p26

TIME MANAGEMENT

Balancing time. Ed Handkins. D p15

A welcome plan. Kristi G. Streiffert. N p20

Make guests feel welcomed. Bill V. Cathey. Jl p22

VOLUNTEER WORKERS

Volunteers really work! Donna Owens Gandy. O p41

How to find and cultivate volunteers. David L. Jenkins. Jl p6

Motivating church volunteers. Dan McKee. Jl p9 Training potential leaders. Jimmy P.

Crowe. Jl p11 The fellowship of volunteer leaders. John R. Chandler. Jl p14

How much can you expect a volunteer to do? Will Beal. JI p17 God allows cost overruns. Shirley B.

WEDDINGS

Making weddings special. J. Ward Walker. F p9

WEEKDAY DIALOGUE*

Wright. Jl p28

Weekday education is ministry. Ray F. Evette. O p39

How to begin a church weekday education program. Ray F. Evette. N p39

Communication: a vital link to a weekday education program. Steve Peek, D p37

The work of the church weekday education committee. Christine Carver McCauley. Ja p39

The pastor's role in church weekday education. O. W. Efurd. F p37 Churches can minister through adult

day care. Ray F. Evette. Mr p41 Conducting effective church weekday education staff meetings. Ray F. Evette. Ap p37

Evaluating the church weekday education program. Ray F. Évette.

Ap p47 Ideas for church weekday education staff training. Theresa B. Kreig, Je p41

Developing church weekday staff relationships. Margie B. Weber. Jl

Training for church weekday education committee. Ray F. Evette. Ag p45

WITNESSING

Witness commitment training. Gail Rothwell. N p32

WORLD HUNGER

The earth is the Lord's." W. David Lockard. O p29

WORSHIP SERVICES

Conducting baptismal services. Charles H. Chandler. F p3 What the Lord's Supper means.

Norris Willborn, F p7

Making weddings special. J. Ward Walker, F p9

Conducting parent dedication services. William G. Wilson. F p11 Conducting funerals. William Powell

Tuck. F p14 Memorial services. James Porch. F

A holiday blessing. James E. Carter. F

Have you scheduled a covenant Sunday? S p24

YOUTH MINISTRY

Youth Plus: a 1985-90 emphasis. Michael Fink. O p26

new look at youth ministry. Wesley Black. N p3 Today's minister of youth. Richard

Ross. N p8 Why I am still in youth ministry.

Chuck Gartman. N p15 When the youth program isn't working. Kenn Hines. N p17

Choose the best! Deanna Harrison. Ap p29

Outreach using youth Sunday school pupil materials. Rusty Gilbert. Jl p26

